



CONFERENCE PACKAGES

VALID 01 JANUARY 2017 – 31 DECEMBER 2017

24 HOUR CONFERENCE PACKAGE	
24-hour Sharing	R3 200.00
All meals, tea breaks and conference equipment	
24-hour Single	R2 000.00
All meals, tea breaks and conference equipment	
FDCP – Full Day Conference Package	R500.00
Lunch, 3 tea breaks, and conference equipment	
HDCP – Half Day Conference Package with lunch	R420.00
Lunch, 2 tea breaks and conference equipment	
HDCP – Half Day Conference Package without lunch	R270.00
2 tea breaks, and conference equipment	
GOVERNMENT RATE	
24-hour Sharing	R2 100.00
All meals, tea breaks and conference equipment	
24-hour Single	R1 300.00
All meals, tea breaks and conference equipment	
FDCP – Full Day Conference Package	R310.00
Lunch, 3 tea breaks, and conference equipment	
HDCP – Half Day Conference Package with lunch	R290.00
Lunch, 2 tea breaks and conference equipment	
HDCP – Half Day Conference Package without lunch	R210.00
2 tea breaks, and conference equipment	

Standard Conference Equipment

- Flip chart and marker pens
- Projector screen
- Note pad and pen per delegate
- Bottled water and refreshing mints
- Data projector
- Extension cord, double adapters
- Lectern/podium

Conference Venues

We have a variety of venues to host your conference at. The function coordinator will advise on the best venue. Please see the below table for capacities at each venue and seating arrangements.

Capacity	Paperbark	Aloe	Acacia	Figtree Barn	Figtree Auditorium	Figtree House
Cinema Style	50	40	100	250	62	-
School room	30	30	80	100	-	-
U-shaped	20	30	60	60	-	10
Lounge Style	30	30	50	60	-	10
Boardroom	20	20	50	-	-	10

Terms & Conditions

- All rates quoted are subject to change, without prior notification, however rates quoted for confirmed bookings will be honoured.
- Tala Collection Private Game Reserve reserves the right, without notice, to release any accommodation held where the required deposits or payments have not been received.
- We do not accept any cash at Tala Collection Private Game Reserve however credit and debit cards and bank transfers are welcome, all delegates must be informed of this.
- It is strictly prohibited to bring your own beverage or food items into any conference or functions venue on the property without prior agreement and the agreed corkage/surcharge fee.
- All extras will be posted to the master account if not settled by individuals.

Cancellation Policy

The below policy is applicable to direct bookings and agent / tour operator bookings

- Cancellation within 30 days, 100% cancellation applies.
- Cancellation more than 31 days, a 50% cancellation applies.
- A provisional booking will be held for a maximum of 7 days thereafter we do require a 50% deposit to secure the booking.

Contact details

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